



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



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Office Order

NEERA Plan and Budget

NEERA is an important palm tree-based intervention of Government of Bihar and it is operational in all 38 districts of Bihar for palm tappers. Identification and refresher training of tappers, procurement of assets, local sale, Jaggery making, MIS entry on daily basis are the tasks which need to be completed within stipulated time frame to achieve the target.

Following is the detailed Plan and Budget for NEERA activity.

1. In FY-2021-22 the NEERA tappers identification and training of active tappers will be completed by 27th March-2021.
2. Tappers will be trained twice during the season at block / panchayat level as per the geographical condition of block.
3. Active tappers, PG details, Asset details must be entered in NEERA MIS app by 31st March-2021.
4. BPM will provide handhold support to tappers in the generation of application for license of NEERA tapping and submission at the District level. DPCU will collect and send it to the excise Dept at district and liaison for license renewal within week.
5. Re-licensing of NEERA tappers will be completed by 22nd March-2021 in coordination with the excise department.
6. PG validation, fund transfer and Procurement of essential items for NEERA production must be completed by 25th march-2021.
7. Trial of NEERA collection and entry in mobile app is to be started from 25th March, 2021 onwards and full fledged NEERA collection and jaggery making should be started from 2nd April-2021 onwards.
8. Nalanda and Vaishali will have special arrangement to supply 1500 liters NEERA in COMFED as per the defined parameter by COMFED. Supply of NEERA to COMFED plant must be initiated from 5th April-2021 onwards.
9. The detailed Plan & budget for NEERA is given in Annexure-I, PG Capitalization detail in ANX-II, and NEERA Budget Head in ANX-III.

10. Non-residential training must be done for all staff, cadres and active tappers at block level in which technique to NEERA tapping and process of sell, entry in MIS app, etc. will share for smooth function of project. The unit cost for non-residential training is @ Rs150/- per person per day at block / cluster level.
11. Residential Training for block staff will be arranged by DPCU team in which one day class room and one day field demonstration in local area will be done with detailing of NEERA target activity timeline.
12. PG/VO/CLF NEERA capitalization may be referred as per budget given in ANX-I, II & III.
13. NEERA capitalization Fund will be transferred in new PG/VO/CLF @ Rs-115000/- for NEERA activity based on business plan prepared and submitted to BPIU and recommendation of BPM to DPM for Fund transfer.
14. In old PGs where some assets belonging to NEERA intervention which have already procured, the fresh business plan will be prepared by deducting the value of assets already have in PGs, only difference amount will be transferred.
15. Demonstration and Advertisement fund of NEERA may be referred in Anx-I. This fund may be used for any demonstration activity taken at block/district level, unit cost for Block level demonstration is Rs 2000/- and at district level it is Rs 10,000/- during the season.
16. Gap fund of Rs 50,000/- to PGs who are supplying NEERA to COMFED is mentioned in ANX-I. This fund may be used for payment to tappers during lag time of fund receivables from COMFED plant.
17. Each district will identify Community Resource Person among the active tappers. These tappers will be used to train other tappers in villages as per demand from block. The CRP will be governed at DPCU level by Manager-LH /IC and send them in field as per demand from blocks. The CRP will be paid as per the VRP policy (Office order: BRLPS/Proj/473/13/4210 Dated: - 14-11-2013). The payment of CRP will be done through DPCU on the recommendation of BPM. The CRP will be paid on fortnightly basis after submission of details of Training done on day wise in ANX-IV, with minutes copy of training.
18. Neera VRP will work in Neera PG/VO. They will facilitate in Neera Collection and sell of Neera from the sell point in their locality. In the lieu of that they will receive Rs 1000/- per month as honorarium (Only during Neera period from April to July). Any active tapper can work as an entrepreneur who will be responsible for collection of Neera by himself or Others at the rate of Rs.25/Litre and will sell at their sell point. The profit will go to the active tapper or entrepreneur.
19. Monitoring of NEERA activities in early morning is very crucial aspect for the successful implementation of this project. Therefore, district may hire vehicle under NEERA Budget head for training and capacity building for 20 days in the month of April, May June and July as per prescribed budget in annexure I.
20. Neera Nodal Person will receive Rs-250/-for internet recharge from BPIU after claiming the bill as per actual.



21. Neera Nodal Person at District and Block units may be allowed to work in flexible office hours with approval from DPM/BPM.
22. The Budget is valid from March-2021 to March-2022.
23. PM-LH has been delegated to identify two people from across districts/blocks to work with him on the issue of NEERA as help desk strategy at SPMU level.


(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/Thematic Managers/BPMs
2. All PCs/ SPMs/SFMs/PMs/AFMs
3. OSD/Director/AO/CFO/PS/PO
4. IT Section
5. Concerned File

NEERA BUDGET FY 2021-22

Annexure-I

S.No	District	No. of blocks	NEERA Target (In liters)	Non Residential Training to staff/Tappers/Cadre on NEERA @ 150/- person	Demonstration and advertisement Fund at Block/District in NEERA	Capitalization fund to PG/ VO/ CLF		Gap fund to PGs for Supply to COMFED	NEERA tappers used as CRP in other / own blocks tappers in PG/VO/CLF @ Rs 450/- per training		Honorarium to NEERA VRP for sell of NEERA at sell points @ 1000 fixed and profit from neera sale.	Residential Training to staff @ Rs 850 per staff		Exposure Visit of staff and cadres on NEERA @15000 per exposure within state	Vehicle hiring for Field Visit at DPCU- farm team	Internet recharge to NEERA nodal person /VRP@250 per month for from April July	Convergence meeting /workshop with staff, partners and CBO member	Total Budget
						Unit	Budget		Unit	Budget		Unit	Budget					
1	Araria	9	34020	5670	28000	2	230000	0	3	20250	6000	1	104914	15000	150000	9000	20000	582229
2	Arwal	5	86310	14385	20000	2	230000	0	2	11250	6000	1	58286	15000	150000	5000	20000	579971
3	Aurangabad	11	94500	15750	32000	9	1012000	0	4	24750	26400	1	128229	15000	150000	11000	20000	1435129
4	Buxar	11	34020	5670	32000	5	575000	0	4	24750	15000	1	128229	15000	150000	11000	20000	579971
5	Gopalganj	14	172620	28770	38000	10	1150000	0	5	31500	30000	2	163200	15000	150000	14000	20000	1540470
6	Kaimur	11	93870	15645	32000	9	1012000	0	4	24750	26400	1	128229	15000	150000	11000	20000	1435129
7	Katihar	16	124740	20790	42000	10	1150000	0	5	36000	30000	2	186514	15000	150000	15000	20000	1566304
8	Khagaria	7	169470	28245	24000	6	644000	0	2	15750	16800	1	81600	15000	150000	7000	20000	1002395
9	Kishanganj	7	11340	1890	24000	2	230000	0	2	15750	6000	1	81600	15000	150000	7000	20000	551240
10	Lakhisarai	7	134190	22365	24000	6	644000	0	2	15750	16800	1	81600	15000	150000	7000	20000	966515
11	Madhepura	13	106470	17745	36000	10	1196000	0	4	29250	31200	1	151543	15000	150000	13000	20000	1659728
12	Munger	9	76230	12705	28000	7	828000	0	3	20250	21600	1	104914	15000	150000	9000	20000	1209449
13	Purnea	14	163170	27195	38000	11	1288000	0	5	31500	33600	2	163200	15000	150000	14000	20000	1796495
14	Seikhpura	5	117180	19530	20000	3	345000	0	2	11250	9000	1	58286	15000	150000	5000	20000	553066
15	Sheohar	6	65520	10920	22000	5	552000	0	2	13500	14400	1	69943	15000	150000	6000	20000	873753
16	Siwan	19	80640	13440	48000	15	1748000	0	6	42750	45600	2	221486	15000	150000	19000	20000	2323276
17	Supaul	11	156240	26040	32000	9	1012000	0	4	24750	26400	1	128229	15000	150000	11000	20000	1445419
18	W. Champaran	18	154350	25725	46000	14	1656000	0	6	40500	43200	2	209829	15000	150000	18000	20000	2224254
19	Bhagalpur	16	94500	15750	42000	13	1472000	0	5	36000	38400	2	186514	15000	150000	15000	20000	1991564
20	Darbhanga	18	157500	26250	46000	14	1656000	0	6	40500	43200	2	209829	15000	150000	18000	20000	2224779
21	Jamui	10	124425	20738	30000	12	1380000	0	3	22500	36000	1	116571	15000	150000	10000	20000	1800809
22	Jehanabad	7	100800	16800	24000	12	1380000	0	2	15750	36000	1	81600	15000	150000	7000	20000	1746150
23	Patna	23	138915	23153	56000	18	2116000	0	8	51750	55200	3	268114	15000	150000	23000	20000	2778217
24	Samastipur	20	126000	21000	50000	16	1840000	0	7	45000	48000	2	233143	15000	150000	20000	20000	2442143
25	Sitamarhi	17	109935	18323	44000	14	1564000	0	6	38250	40800	2	198171	15000	150000	17000	20000	2105544
26	Banka	11	241290	40215	32000	9	1012000	0	4	24750	26400	1	128229	15000	150000	11000	20000	1459594
27	Bhojpur	14	248220	41370	38000	11	1288000	0	5	31500	33600	2	163200	15000	150000	14000	20000	1794670
28	E. Champaran	27	246960	41160	64000	15	1725000	0	9	60750	45000	3	314743	15000	150000	27000	20000	2462653
29	Madhubani	21	309330	51555	52000	15	1725000	0	7	47250	45000	2	244800	15000	150000	21000	20000	2371605
30	Rohtas	19	175140	29190	48000	10	1150000	0	6	42750	30000	2	221486	15000	150000	19000	20000	1725426
31	Begusarai	18	181125	30188	46000	14	1656000	0	6	40500	43200	2	209829	15000	150000	18000	20000	2228716
32	Gaya	24	340200	56753	58000	20	2300000	0	8	54000	60000	3	279771	15000	150000	24000	20000	3017524
33	Muzaffarpur	16	725603	120934	42000	18	2070000	0	5	36000	54000	2	186514	15000	150000	16000	20000	2710448
34	Nalanda	20	869243	144874	50000	20	2300000	150000	7	45000	60000	2	233143	15000	150000	20000	20000	3188017
35	Nawada	14	176400	29400	38000	11	1288000	0	5	31500	33600	2	163200	15000	150000	14000	20000	1782700
36	Saharsa	10	201600	33600	30000	8	920000	0	3	22500	24000	1	116571	15000	150000	10000	20000	1341671
37	Saran	20	274680	45780	50000	12	1380000	0	7	45000	36000	2	233143	15000	150000	20000	20000	1994923
38	Vaishali	16	788918	131486	42000	13	1472000	150000	5	36000	38400	2	186514	15000	150000	16000	20000	2257401
	Total	534	7505978	1250996	1448000	410	47196000	300000	178	1201500	1231200	61	6224914	570000	5700000	534000	760000	66416611

Capitalization to PG/ VO/CLF for NEERA activity (Anx-II)		
S.No	Activity	Budget
1	Establishment Cost (Box, Tarpoline sheet/ Carpet etc)	5000
2	Insulated Can, refrigerator, etc to collect, store & transport Neera	50000
3	Neera Testing Kit (pH meter, Refractomer, PH paper, etc)	10000
4	Lime and Pot	5000
7	Utensils & machinery to make Jaggary & other products	10000
8	Neera Vending Cart/ Neera Sale Counter/ Hiring of space on rent on temporary basis to sell NEERA/ Purchase of Neera vending cart, etc.	35000
	Total	115000



NEERA BUDGET HEAD ANX-III		
S.No	Indicators	Budget Head
1	Non Residential Training to staff/ Tappers/Cadre on NEERA @ 150/- person	Training/Capacity building/Exposure visit on Neera
2	Demonstration and advertisement Fund at Block/District in NEERA	Training/Capacity building/Exposure visit on Neera
3	Capitalization fund to PG/ VO/ CLF	Expenditure on PG formation for Neera intervention
4	NEERA tappers used as Resource person in other blocks to other tappers in PG/VO/CLF @ Rs 450/- per training	Training/Capacity building/Exposure visit on Neera
5	Honorarium to NEERA VRP for sell of NEERA at sell points @ 1000	Expenditure on PG formation for Neera intervention
6	Residential Training to staff @ Rs 850 per staff	Training/Capacity building/Exposure visit on Neera
7	Vehicle hiring for Field Visit at DPCU -farm team	Training/Capacity building/Exposure visit on Neera
8	Internet recharge to NEERA nodal person /VRP@250 per month for from Apr-July	Expenditure on PG formation for Neera intervention
9	Gap fund to PGs for Supply to COMFED	Expenditure on PG formation for Neera intervention
10	Exposure Visit of staff and cadres on NEERA @15000 per exposure within state	Training/Capacity building/Exposure visit on Neera
11	Convergence meeting /workshop with staff, partners and CBO member	Training/Capacity building/Exposure visit on Neera

नीरा CRP मानदेय भुगतान प्रपत्र (Annexure IV)

जिला का नाम -

प्रखंड का नाम -

नीरा CRP का नाम -

आधार नंबर -

पंचायत का नाम -

खाता संख्या -

संकुल का नाम -

IFSC कोड-

मोबाइल नंबर -

शाखा का नाम -

क्रम संख्या	प्रशिक्षण की जगह		दिनांक	समय	प्रशिक्षण का विषय	प्रतिभागियों की संख्या	मानदेय की राशि
	प्रखंड	पंचायत					
प्रखंड परियोजना प्रबंधक का हस्ताक्षर			LHS/ नीरा नोडल का हस्ताक्षर		नीरा CRP का हस्ताक्षर		
M-LH/IC का हस्ताक्षर					DPM का हस्ताक्षर		

नीरा VRP भुगतान प्रपत्र (मासिक)

ANX-V

जिला का नाम -	प्रखंड का नाम -
नीरा बिक्रीकर्ता का नाम -	आधार नंबर -
पंचायत का नाम -	खाता संख्या -
PG/VO का नाम -	IFSC कोड -
मोबाइल नंबर -	शाखा का नाम -

नीरा विक्रय केंद्र का पता (स्टाल का पता) -

क्रम संख्या	दिनांक	क्रय किया गया नीरा (लीटर में)	क्रय किया गया नीरा (कुल राशि में)	विक्रय किया गया नीरा (लीटर में)	विक्रय किया गया नीरा (कुल राशि में)

BPM का हस्ताक्षर	LHS/ नीरा नोडल का हस्ताक्षर	VRP का हस्ताक्षर
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